

Kent Better Care Fund – performance and finance group – Terms of Reference DRAFT v0.3

Aims and Objectives

To oversee and coordinate the collation of required performance and finance information to enable Kent's Health and Wellbeing Board to monitor the ongoing delivery of Kent's Better Care Fund plan.

Role and Function of the Group

- 1) To coordinate and ensure provision of regular required (quarterly /TBC) information by all partners (in agreed format) informing Kent HWB assurance framework on BCF performance data.
- 2) Provide update as required to national BCF reporting.
- 3) To develop and agree consistent presentation of key financial and performance data and operational commentary (in line with BCF guidance to be received) for presentation to the Kent Health and Wellbeing Board and other relevant local and Kent wide governance boards.
- 4) Ensure linkage between Finance and Performance to manage the Pay for Performance element and oversee release of funds as appropriate. Ensure appropriate year end adjustments are made and appropriate audit sign off.

This will be achieved via:

Collation of quarterly performance reports from CCG partnership groups.

Collation quarterly finance reports from CCG partnership groups.

Aggregation of CCG level reports into a Kent quarterly report.

Twice yearly update on Disabled Facilities Grant spend.

Membership (TBC)

Organisation	Name	Representing
KCC Finance		
KCC Performance		
KCC Public Health		
CCG Performance		
CCG Finance		
Area Team		
KCC business		
CCG business		
District Rep		

Meeting Arrangements

The meeting will meet quarterly within a cycle to be determined by national reporting requirements.

The meeting will be Chaired by (TBC).

Reporting

To be completed when BCF reporting framework agreed